

**SYDNEY  
JUNIOR HOCKEY ASSOCIATION**

**NORTH AREA BY LAWS**

## Sydney Junior Hockey Association - North Area By-Laws

Adopted 15 July 2013

### 1. DEFINITIONS

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1.1 The following definitions are used in these By-Laws:

- (a) **Club** - A Club is a club which promotes junior hockey, has junior teams and is acceptable to the Committee.
- (b) **Committee** – the Committee shall consist of two representatives from each Club.
- (c) **Executive** – the Executive shall consist of the Chairperson, Secretary and Treasurer of the Committee.
- (d) **Meeting** – a Meeting is a meeting of the Committee.
- (e) **Member** – a Member is a representative from a Club who is on the Committee.
- (f) **SJHA** – means Sydney Junior Hockey Association Inc. and its successors.

### 2. MEETINGS

- 2.1 The Committee shall meet on the third Monday of the months of February through to November.
- 2.2 The Chairperson or the Secretary at his/her discretion may call a special Meeting by giving at least one week's notice to all Members. If all Members agree, a Meeting may also be held on shorter notice or by phone.
- 2.3 Every Member shall be entitled to vote at each Meeting. A quorum will consist of four Members but must include at least one of the Secretary, Treasurer or Chairperson.
- 2.4 The Annual General Meeting (AGM) is to be held on the 3rd Monday in November. The notice of the AGM is to be sent out in the first week of November. The two representatives from each Club who will attend and vote at the AGM are to be nominated in writing to the Secretary prior to the commencement of the AGM.
- 2.5 Office bearers are to be elected at the AGM each year from amongst the Members. They will include a Chairperson, Treasurer, Secretary, Records Officer and Equipment Officer. Vacancies can be filled by an election held at any Meeting.
- 2.6 Clubs are invited to nominate people for election as office bearers prior to any Meeting at which an election is to take place, but nominations will also be accepted at the Meeting.
- 2.7 Registration fees for the competition shall be determined by the Committee at the AGM each year.

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### **3. THE COMPETITION**

- 3.1 The Committee shall run a junior hockey competition for boys and girls up to the Under 17 age group, or to the Under 18 age group whenever the Committee decides that it is in the best interests of junior hockey in the North Area region. Each player in a grade shall be under the age specified for that grade on the first day of January at the beginning of the relevant year.
- 3.2 (a) The Secretary is to circulate a proposed draw to all Members prior to the Committee's meeting in March. The proposed draw will include times for games.  
(b) The draw should be finalised at the March Meeting, subject to 3.2 (c).  
(c) If the Committee determines to grade teams in any age group into pools, the final draw should be determined as soon as practical after the Committee has determined those pools.  
(d) The A Pool shall be the top pool in any age group.
- 3.3 Starting times for games will be decided by the Committee and be set out in the draw.
- 3.4 All Clubs are to submit a photo series showing their club uniforms and colours to the Equipment Officer prior to the beginning of each season. Any proposed change to an approved uniform must be submitted to the Committee for approval before the uniform can be worn in the competition. If there is a clash at any match, the "Away" team is to wear an alternate and distinguishing strip.

### **4. REGISTRATION AND CONTACT LISTS**

- 4.1 Registration fees and registration lists for each team wishing to play in the competition are to be delivered to the Secretary (or the Secretary's nominee) by the Monday following the third round of the competition. The name, address, phone number, age and any other details required by SJHA must be included on the registration lists.
- 4.2 Teams must supply fees and registration details by the due date. Teams will not be eligible for competition points while fees are overdue.
- 4.3 Birth certificates are to be sighted and noted by Club registrars when players register with them.
- 4.4. Additional players may be registered at any time during the competition rounds.

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- 4.5 Each Club is to supply a list of office bearers and team managers including telephone and email contact details. These will be circulated to all Members.
- 4.6 Players must comply with all relevant requirements of SJHA if they wish to play in the North Area competition if they previously played junior hockey in a different association.
- 4.7 A Club should not accept a player from another Club without first discussing the transfer with the relinquishing Club.

### **5. PLAYER SAFETY**

- 5.1 All players must wear a mouthguard and shin guards whenever they are on the field and must comply with any other rules for player safety issued by SJHA from time to time. Protective items must be worn properly so they are effective.
- 5.2 Goalkeepers (or their substitutes) at all levels of the game must be fully kitted. No game will proceed unless each team fields a fully kitted goalkeeper. If a team does not have a fully kitted goalkeeper the game may be forfeited by that team and the forfeiting team may incur turf fees, if applicable.
- 5.3 Each team manager should have a basic first aid kit at each match.
- 5.4 A player who has an injury which is bleeding or who has an open wound and/or blood stained clothing, cannot take the field until the injury has been covered and blood stained clothing is removed.

### **6. RULES FOR GAMES**

- 6.1 The Committee shall run the competition to its own satisfaction and as it sees fit. The basic rules and interpretations for the competition shall be as per the "Rules of Hockey" which are current at the time unless the Committee has decided on a different rule or interpretation.
- 6.2 Games may be shortened but not extended by the umpires to ensure they finish five minutes before the scheduled start time of the next game as set out in the draw.
- 6.3 The Captain of a team is to be clearly identified by wearing an arm/leg band with the word 'captain' or by wearing a brightly coloured ribbon fixed to the back of their shirt.

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6.4 In Under 11 games:

- (a) all teams shall play 25 minutes each way with a 5 minute interval at half time;
- (b) coaches of Under 11 teams in the B Pool or below may be on the field during games during the competition, and may coach from the turf edge in semi-finals, finals and grand finals; and
- (c) coaches of Under 11 A pool teams may not be on the field after the fourth game of the season and may not coach from the turf edge in semi-finals, finals or grand finals.

6.5 Coaches of Under 11 teams who are on the field:

- (a) must not enter the goal circle or obstruct any aspect of general play;
- (b) must coach in a way that will not intimidate the opposition; and
- (c) must comply with directions of an umpire, including a direction to modify behaviour or to leave the field if these By-Laws are breached.

6.6 In Under 13 games:

- (a) teams in the A pool will play 30 minutes each way with a 5 minute interval at half time.
- (b) teams in all other U13 pools will play 25 minutes each way with a 5 minute interval at half time although matches can be varied to 2 × 30 minute halves as sanctioned by the committee.

6.7 Under 15 and Under 17 (and, if appropriate, Under 18) teams shall play 30 minutes each way with a 5 minute interval at half time.

6.8 Game times for any pool in any age group can be shortened if the Committee determines this is in the interests of the North Area competition as a whole, such as when it enables North Area to increase the number of games able to be played on the available fields. Such changes will be applied uniformly across all teams in any pool.

## **7. OVERAGED PLAYERS**

7.1 A Club may seek approval from the Committee for an overaged player to play in any team. A written request for approval must be circulated to all Members at least one week prior to the Meeting that will consider the request. The notice must include the player's name, age and experience in hockey.

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- 7.2 The Committee reserves the right to grant or refuse approval for any player to play as an overaged player, provided approval will not be given for any player who is more than 12 months overage, or if it would result in a team having more than two overaged players. If a team has fifteen or more correctly-aged players it will be permitted to have no more than one overaged player.
- 7.3 Overaged players are required to wear identifying arm bands in their first four matches after initial Committee approval in order to be easily identified, and are to be identified to the manager or coach of opposing team for those matches.
- 7.4 Every approval will be reassessed at the next following Committee meeting based on reports on the overaged player's ability relative to other players. The Committee may also withdraw approval at any time if it believes it is not in the interests of the competition as a whole for the overaged player to continue to play in that age group.
- 7.5 An updated overage player list is to be distributed to Member Clubs after each Committee meeting at which changes are made.
- 7.6 If the Committee becomes aware that a player has played in any game as an overaged a player without the Committee's prior approval, the Committee may determine that the overaged player's team be deemed to have forfeited the game, and that the points and goals for the game be recorded as if the overaged player's team had forfeited.

### **8. REQUIREMENTS FOR PLAYERS IN PARTICULAR POOLS**

- 8.1 A Club which has two or more teams in any one age group can allow up to three players from a team to play in another team of that age group in weekly club competition. This applies whether the teams are in the same or separate pools.
- 8.2 Subject to 8.3:
  - (a) current SJHA field hockey representative field players in that age group must play in the highest pool in the age group in which the Club fields a team, and
  - (b) current SJHA field hockey representative goalkeepers in that age group must play in the highest pool in the age group in which the Club fields a team if they are playing as a goalkeeper.

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8.3 A Club may seek the Committee's prior approval to allow a representative player to play in a team that is not its top team for that age group if:

- (a) it has more than 10 representative field players in that age group;
- (b) it has more than 2 representative goalkeepers in that age group; or
- (c) players who are not representative players are agreed by the Committee to better players than the representative players.

8.4 All Clubs fielding two or more teams in any age group must specify eleven (11) players as the strongest players in their top team. This list of players must be provided to the Records Officer by the end of the first week of the competition. Changes to these player lists during the season must be notified to the Records Officer.

None of the eleven (11) strongest players are permitted to play in a lower ranked team in the same age group, except that:

- (a) A nominated goalkeeper in the top team may play in a lower team only as a field player; or
- (b) A field player in the top team may play in a lower team only as the goalkeeper.

## **9. GROUND CONDITIONS**

9.1 It is not expected that rain alone will prevent games from being played on artificial turf or other all-weather surfaces.

9.2 If a game is scheduled to be played on grass, a representative of the home team must notify the other team's representative before 6pm Friday if the game is to be cancelled because of the condition of the ground.

9.3 If games might be cancelled on the day because of the condition of the ground, the home team representative should contact their opponent by phone or at the ground to decide whether to play or postpone the game.

9.4 If 50% or more of the matches in a Pool in a particular round are called off in accordance with By-Law 9.2 or 9.3, all matches in that Pool in that round are to be deemed to have been cancelled and no points will be awarded to any team in the Pool for that round, including any team with a bye.

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- 9.5 If less than 50% of the matches in a Pool in a particular round are called off in accordance with rule By-Law 9.2 or 9.3, those matches are to be rescheduled at a time and venue agreeable to both Clubs concerned. Any rescheduled match which cannot be played at least one week before the first semi-final will be recorded as a scoreless draw.

### **10. PLAYER CONDUCT**

- 10.1 If a yellow or red card is issued during a game, the game cards for that game are to record the identity of the relevant player and a short explanation of the reasons for the card being issued.
- 10.2 The Records Officer is to record any red cards or yellow cards that are issued to any player playing in the competition.
- 10.3 If a player receives a red card or a third yellow cards during the point-scoring rounds in any one season, the Records Officer is to advise each member of the Executive by telephone and/or email before the next round. The Executive is to advise the Club which the player represents:
- (a) about the incident;
  - (b) that the player is ineligible to play in the next round; and
  - (c) that the player, his or her parents and at least one Member from the player's Club should attend a meeting of the Executive sitting as a judiciary.
- 10.4 A player receiving a red card or a third yellow card in a season will be ineligible to play in a semi-final, final or grand final if that is the next game after the game in which that card was issued.
- 10.5 If a member of the Executive is from the player's Club, that member/s should stand down for the meeting and a replacement representative/s from a neutral Club will be appointed by the neutral members of the Committee.
- 10.6 A decision of the Executive sitting as a judiciary shall be final and no further action shall be entered into on the matter.



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### **11. MATCH RESULTS**

11.1 Match cards shall be in a form approved by the Committee. Match cards for each game shall be completed, signed by the officiating umpires and retained by each Club.

11.2 Clubs shall email the results for all competition games to the Records Officer by the Monday evening following each match. If the match is not played it shall be notified as 'Forfeit', 'Deferred' or 'Abandoned'.

11.3 The Records Officer will endeavour to calculate and distribute the results by the following Thursday night of each week of the competition and will provide the "score update" to the Committee at each Meeting during the competition.

11.4. Points shall be awarded on the results of matches as follows:

- Win 4 points
- Draw 2 points
- Loss 1 points
- Bye 2 points
- Forfeit 0 points

11.5 The Records Officer may request the official match card if there is any dispute.

11.6 A match won on a forfeit shall be regarded as a win by 3 goals to nil. An Abandoned match shall be recorded as if both teams had forfeited.

11.7 If the goal difference at the end of any game exceeds 10, the winning team's score will be reduced to the score that is only 10 higher than their opponent's score.

11.8 All games are expected to start at the scheduled start time as set out in the draw.

(a) If a game cannot start at the scheduled start time, players and officials should seek to enable a game with approximately equal halves to be played in the available time.

(b) If a team cannot field at least seven players (including a fully kitted goalkeeper) within twenty minutes of the scheduled start time the game will be recorded as a "Forfeit" by that team unless the other team agrees otherwise. All extenuating circumstances must be taken into account when considering whether a game should be forfeited, and in keeping with the spirit of junior sport shortened or rescheduled games should be arranged whenever practicable.

(c) If neither team can field at least seven players (including a fully kitted goalkeeper) within twenty minutes of the scheduled start time the game will be recorded as "Abandoned" unless the representatives of both teams agree on a short or rescheduled game.

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- 11.9 A team can appeal to the Committee if it believes a game either should or should not have been forfeited or abandoned under Rule 11.8.
- (a) Appeals must be lodged in writing (including email) with the Secretary within 7 days of the game in question. The Secretary is to notify the other Club as soon as he or she receives such an appeal, and the appeal is to be discussed at the next scheduled meeting of the Committee which is at least 7 days after the appeal is communicated to the other Club.
- (b) In considering an appeal the Committee shall consider the reasons either team may provide and such other matters as it sees fit. The Committee may determine that the result stand, that the game be rescheduled, or such other outcome as it may consider appropriate.
- 11.10 A team which is likely to forfeit a match should notify the opposing team whenever possible at least 24 hours prior to the scheduled start time.
- 11.11 A team seeking or causing a forfeit may be allocated all costs (turf fees etc.) for the game by the Committee unless sufficient notice was given to enable the ground booking charge to be recovered by the Committee. Fees for abandoned matches are shared equally.
- 11.12 If Clubs agree to reschedule games for any reason they and the Committee must jointly arrange a suitable time and place for the game. Rescheduled games that are not completed by the last round of the season will be recorded as "Abandoned".
- 11.13 If a team is withdrawn from the competition during the season it loses all its points, and all opponents are awarded points as if the actual games had been forfeited.

## **12. CLUB CHAMPIONSHIP, SEMI-FINALS, FINALS AND GRAND FINALS**

### 12.1

- (a) A Club Championship winner will be determined each season based on the final points score following the completion of all rounds for the season, but not including semi-finals, finals or grand finals. A weighting shall be applied with the A pool scores being multiplied by 3, the B pool scores being multiplied by 2 and the C Pool series being multiplied by 1. Each Club's weighted score for each pool will be aggregated and the Club with the most number of points will be declared the winner of the Club Championship.
- (b) Teams playing in the Under 15 and Under 17 (and, if appropriate, Under 18) Sydney Metro Competition will have their points in that competition treated as an A pool score and added to their respective club's scores.
- (c) The club whose point score has improved the most, as a percentage, over that club's score from the prior season will be declared the Most Improved Club.

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- 12.2 The Committee will decide the draw for each pool, including whether or not there will be semi-finals, finals and grand finals.
- 12.3 The positions of the teams in each pool for the finals will be decided on points. If two or more teams have equal points, their relative position will be decided on goal differences. If their goal differences are the same, their relative position will be determined by the number of goals they scored in the season. If this is also the same, their relative positions will be decided by the goal difference in games between the teams during the season. If this is still the same they may either toss a coin or arrange their own deciding match prior to the first semi-final.
- 12.4 If semi-finals, finals and grand finals are to be played:
- (a) Semi-final No 1 shall be played between the teams coming first and second in their pool.
  - (b) Semi-final No 2 shall be played between the teams coming third and fourth in their pool.
  - (c) The final shall be between the loser of semi-final No1 and the winner of semi-final No 2.
  - (d) The grand final shall be between the winner of semi-final No1 and the winner of the final.
- 12.5 The Committee will determine grounds for all semi-finals, finals and grand finals at least two weeks before the first semi-final. All semi-finals, finals and grand finals will whenever possible be played on artificial turf.
- 12.6 The Secretary is to organize official badged umpires for semi-finals, finals and grand finals whenever possible. All umpires must be neutral. A team in a semi-final, final or grand final cannot be umpired by a player registered that year with their own club unless that appointment is agreed by their opponents and by the Executive.
- 12.7 Players must have played five out of the last six matches or 50% of the total competition matches prior to the semi-finals, finals or grand finals to be eligible to play in the semi-finals, finals or grand finals for any team. The Committee may allow exceptions to this rule if players have missed recent games due to illness or injury, or if substitute players are needed because of illness or injury, provided this is deemed to be in the interests of the competition as a whole. Clubs are required to verify that players have played five out of the last six matches or 50% of the total games played to qualify for semi-finals, finals and grand finals. The Committee must approve any player playing in two different teams in the same age group in semi-finals, finals or grand finals.
- 12.8 Playing times for semi-finals, finals and grand finals shall be:-
- (a) Under 11 - 25 minutes each way then, if scores are equal, an extra 5 minutes each way.
  - (b) Under 13 and Under 15 and Under 17 (and, if appropriate, Under 18) - 30 minutes each way then, if the scores are equal, an extra 10 minutes each way.

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12.9 If scores are still equal after conclusion of extra time,

- (a) in semi-finals and finals, the team with the highest points and goal differences goes to the final or grand final; and
- (b) in grand finals the teams become joint premiers.

### **13. TROPHIES**

13.1 The Committee will supply fourteen trophies to the winning teams and to the runners-up in each pool in each age group. The trophies will be suitably engraved. A Club must notify the Secretary at least three weeks in advance if it requires more than fourteen such trophies.

13.2 The Committee will supply two encouragement awards for each team in each age group.

13.3 The Committee will supply perpetual trophies for the teams winning each pool. The trophies will be engraved with the Club's name. These trophies are to be returned to the Secretary at least three weeks prior to the first semi-final the following season.

13.4 The Committee will supply encouragement awards for junior umpires. Up to two recipients for these awards can be nominated by each Club each season.

### **14. NORTH AREA SELECTION TRIALS**

14.1 Each Club will be responsible for nominating one selector for each age group in which its players are participating at the North Area trials. The selectors will be chosen by the Committee prior to the trials. No Club will have more than one selector in each age group.

14.2 Each Club shall be entitled to nominate a reserve selector for each age group. If both the Club's nominees are unable to attend then a further nomination may be submitted no later than one week prior to the trial matches for ratification by the Committee.

14.3 If there are no nominations for selectors or if the nominations do not comply with By-Laws 14.1 or 14.2 the Committee may appoint selectors at its discretion.

14.4 Players are required to have been registered with and to have played in the North Area competition for the relevant year in order to be eligible for selection in a North Area team. Exceptions may be approved by the Committee.

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- 14.5 All North Area representative players shall produce their birth certificates to the Secretary or the Records Officer or the team manager when they are selected in that particular age representative team.

### **15. SJHA REPRESENTATIVE TEAMS**

- 15.1 Nominations for positions as SJHA team selectors, coaches or managers must be in writing and must be ratified by the Committee before being submitted to SJHA.

### **16. AMENDMENTS TO THESE BY-LAWS**

- 16.1 An amendment to the By-Laws must be in writing and tabled at a Meeting as a notice of motion. It shall be discussed and where appropriate voted on at the following Meeting.
- 16.2. Amendments to these By-Laws must be passed by at least 75% of the Members present.